

St. Clare Parish Council

October 17, 2018

Present: Fr. Don, Mila Maskell (Chairperson), Earl Freepons, Chris Griffith, Caitlin Lodzinski, Sarah Morris, Asha Petoskey, Christina Reilly

Absent: Pia de Leon

1. Prayer and Welcome

The meeting began at 6:31pm with Fr. Don leading the Council in Opening Prayer. Chairperson Maskell facilitated the meeting.

2. Approval of September 5, 2018 Minutes

The minutes were approved with 2 minor edits by Council.

3. Pastor Report

Fr. Don reported as follows:

Parish school attendance: Parish school has 200 students (k-8).

Parish Office staff: Pia de Leon- returns 10/20 from the Philippines; Andie- is working with our youth, she is joyful addition to the staff

Parish Picnic/One Mass/Dragon Dash: went well, enough volunteers, gorgeous weather, good food, 1 suggestion: dragon dash starts at the parking side of the building and moves to the back (playground side) to connect with the picnic, and have a bell to ring when the students return.

The Annual Archdiocesan Priests' Convocation: pastoral planning: What are the priorities for the Archdiocese of Portland, Oregon? Convocation response: evangelism, particularly the Hispanic ministry (50% of our Oregon parishioners are Hispanic), and vocation;

Parish Directories- ready, will be distributed after Masses the weekend of October 27-28, 2018; extra directories will be on sale for \$5.

New format for Parish Council Meetings: Request for Parish Council Agenda items will be sent out 1 week prior to the meeting with a reminder; Commission reports will be e-mailed to the Recording Secretary 1 week prior to the Parish Council Meeting. The Recording Secretary will email out finalized Agenda, Commission reports, and Parish Council Minutes 3 days prior to the Parish Council Meeting.

This will allow facilitated discussion on looking ahead and focusing on the 3 parish areas: evangelism; increasing our parish offertory (increasing the parish budget);and, increase school enrollment.

4. Spontaneous discussion:

The introduction of the new format for parish council meetings lead to spirited discussion on offering new items to evangelize to our parish population (Spanish mass, youth mass, gift bearers selected at mass as oppose to scheduled, children's rosary, etc.). Look into the

demographics of our parish population, neighborhood, the 22 new parish school families, and inactive parish members, and how do we best serve and evangelize them.

Agenda items for next Parish Council Meetings:

- Discuss: How do we connect to our various parish population, neighborhood, 22 new parish school families, and fallen parish members? Obtain demographic data and what groups we would like to focus on.
- Focus on 2 or 3 groups and underserved opportunities for us to evangelize (such as coffee/doughnuts)
- Focus on our parish school, have parish school representative join the November Parish Council meeting to discuss strategies to increase the school enrollment.

5. Commission Reports

a. Education

Religious education:

1st reconciliation lead by Andie – 21 students are enrolled

Religious Education (k-5) – 9 students enrolled

Youth Group – 8 to 9 students regularly attend (4 are from the 6th grade parish school class)

Children Ministry – 40 children participate

Youth participating in Parish ministries: 14 Eucharist Ministry; 5 new Altar servers, all parish school students who sign up to serve at school masses must participate in their ministry one Saturday/Sunday masses once a quarter.

Grief Workshop – October 27, parish hall opens at 9am

Liturgy Workshop – November 3, 9am

Parish School:

Self-study evaluation evaluate parents/staff's view on the schools catholic identify, curriculum, resource use, mission, etc.

Science Modernization fundraising campaign has started, numerous parishioners have supported.

b. Liturgy

See attached

c. Outreach

St. André Bessette – 1st Friday of every month

d. Community life

Nothing to report

6. Old Business

none

7. New Business

Reference new format on the Pastoral Report- Pia will discuss new format

8. Closing Prayer

Fr. Don led the council in closing prayer.

9. Next Meeting

November 7, 2018, 6:30pm

Submitted: Asha Petoskey, Recording Secretary

St Clare Liturgy Commission

9.30.18

ATTENDANCE:

Fr Don Gutmann, Claire-Marie Kahn, Mike Pace, Suz Ruddock, Marsha Weber; Absent: Mila Maskell, Donna McNeur, Pia deLeon, Suzie Herburger

OLD BUSINESS

ENVIRONMENT:

Suzie & Marsha have everything scheduled thru Christmas. John will put the Advent Wreath on the ropes for the first 3 Sundays, then it will be on a table for an easy move on the last Sunday. Matt Berglund's Christ The King icon will be featured.

HEALING MASS:

Sept 1st

25-30 people attended. Good music, non-preachy. Fr Don found it challenging to find good scripture readings.

ONE MASS:

Sept 9th
10:00am

This was a great celebration! One Mass really celebrates who we are as St Clare Parish! It was great to see a packed church. There are no suggestions to fix anything; it all works.

MINISTRY FAIR:

Sept 16th

Having so many diverse ministries represented shows St Clare's character & devotion to all the ministries. We're very well rounded.

ALL SAINTS DAY:

Thurs Nov 1st

Mass at 8:30, 12:00 & 7:30. Fr Don will continue his tradition of playing "When The Saints Go Marching In" at the end of mass.

ALL SOULS DAY:

Fri Nov 2nd

Only a morning mass will be held on Friday. The mobile with all the names will go up Oct 29th. It will stay up for the entire month of November.

LITURGY WORKSHOP:

November 3rd
9:00

Ken Canedo is good to go for our Liturgy Workshop on Saturday from 9:30 - 11:30 in the church. We will start with coffee & cookies at 9:00 in the Parish Hall, then move to the church. There will be a bulletin blurb about it this weekend, & a full flyer starting Sept 30th. Please start inviting people, even those from other parishes, who may be interested in Ken's presentation. A flyer will be sent to the Vicariate as well, so other parishes have the opportunity to come. Ken's book is available for purchase. Ken will bring his own musicians.

Mary, plus the classes on Mary that she taught at Marylhurst. Mary's life & role in the incarnation, & therefore presence of Jesus in the Church, is always a good theme. Pia will follow up & let us know who will be our Advent Recollection leader.

BREAKING BREAD BOOKS:

The Breaking Bread books will need to be switched out after Sunday Nov 25th. Fr Don said he will ask the daily mass crowd to do that task during the week.

BOWLS AT SIDE DOORS: Check with Pia.

MUSIC - SCC & JN:

Mike will use Donna at some rehearsals & George at mass. Mike mentioned that Lourdene Haley is a possible pianist for JN. Suz will contact her. (I did contact Lourdene. She is going to come visit JN on Nov 11th & give us a look-see.) Donna sent an email saying that the organ is in need of tuning. She will contact Shelley in the office to get that accomplished.

IMMACULATE CONCEPTION:

Sheila Cullen has a nice presentation on Mary.

DOOR LOCKING IN THE CHURCH:

Fr Don said there was no reason to lock all of the doors to the sacristy & music room.

COFFEE & DONUTS:

Mike brought to our attention that after the 10:45 mass, there are very few donuts left. Fr Don will look into upping the donut count. This is a very important ministry!

NEXT MEETING: Wednesday January 30th @ 6:30pm